



Four Oaks Primary School **Child Friendly Attendance Policy**

This policy has been compiled through consultation with the School Council and Attendance Leaders at Four Oaks.

At Four Oaks Primary School we strive to be the best that we can be. To make sure that this can happen we need to come into school every day and to make sure that we arrive on time so that we are not late for our lessons.

All children need to be in school by 8:50. If you are late, you will miss the start of the school day and you will miss important learning time.

Why do you need to come to school?

- * School is important
- * To get an education and learn new things
- * It is the law
- * To be able to get a good/better job when you are older
- * To socialise and spend time with your friends
- * To be able to go on educational trips and visits
- * Good attendance at school is rewarded
- * To increase your chances of going to college or university



What happens if you don't come to school?



- * Your education suffers
- * You might fall behind with your learning
- * You will miss out on seeing your friends
- * You won't win individual attendance prizes
- * Your class won't win the class attendance prize
- * You may miss going on educational visits
- * You may miss out on special events and celebrations in school

What is good attendance?



- * Getting to school on time every day
- * All children should aim for 100% attendance
- * Sometimes you are too sick to come to school, so our teachers would like us to have attendance above 97%
- * Not going on holiday in term time
- * Going to the doctor or dentist after school

What should your parents do if you can't come to school?



- * Phone the school office
- * Go into school and speak to someone in the school office to explain
- * Contact school every day

Rewards



- * You get a silver sticker for your jumper every week that you get 100% attendance
- * The class with the highest attendance each week chooses a prize. Prizes can be banked for a bigger reward, like a pizza party
- * Your class gets a piece of Mr Potato Head every day that everyone is in school. It is a competition between the other class in your year. The class that fills it first wins a treat.
- * There are prize draws every half term for all children who have had 100% attendance
- * The class with the best attendance every week wins a trophy
- * After having 10 weeks full attendance you get a bronze badge as well as a bookmark and pencil set.
- * After having 20 weeks full attendance you get a silver badge and you can choose a book of your choice.
- * After having 30 weeks full attendance you get a gold badge and you can choose a book or game of your choice.
- * All children who have 98% or above attendance for the year have a special party.

